





King Faisal University College of Engineering

Quality and Accreditation Framework

Year 1439-1440







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1.0 Keys to Quality

| Key OneNo Overlapping Administrative Responsibilities (One Task per Faculty Member/Lecturer) |
|---|
|---|

| Key Two | Proper Distribu | | Distribution | for | Faculty | Members | and | Lecturers | (Even |
|---------|--------------------|--|--------------|-----|---------|---------|-----|-----------|-------|
|---------|--------------------|--|--------------|-----|---------|---------|-----|-----------|-------|

| Key Three | Proper Student Workload Distribution (Student Workload Sheet) |
|-----------|---|
|-----------|---|

| Key Four | Strict Adherence to the Schedule and Calendar |
|----------|---|
|----------|---|

| Key Five | Strict Adh | erence to | Decisions | Made | through | Discussions | with | Quality |
|----------|------------|-----------|-------------|---------|---------|-------------|------|---------|
| Rey Five | Committee, | Program C | hairs, Dean | and Vic | e Dean | | | |

| Key SixNo Redundancy in Tasks or Activities |
|---|
|---|

| Key Seven | Establishment of Common Ground for NCAAA, ABET and other Quality Practices |
|-----------|--|
|-----------|--|

| Key Eight | Individual Inputs or Thoughts must be Confirmed through Meetings/Discussion before Implementation | |
|-----------|---|--|
|-----------|---|--|

| Key Nine | All activities must be Well-defined and Established |
|----------|---|
|----------|---|

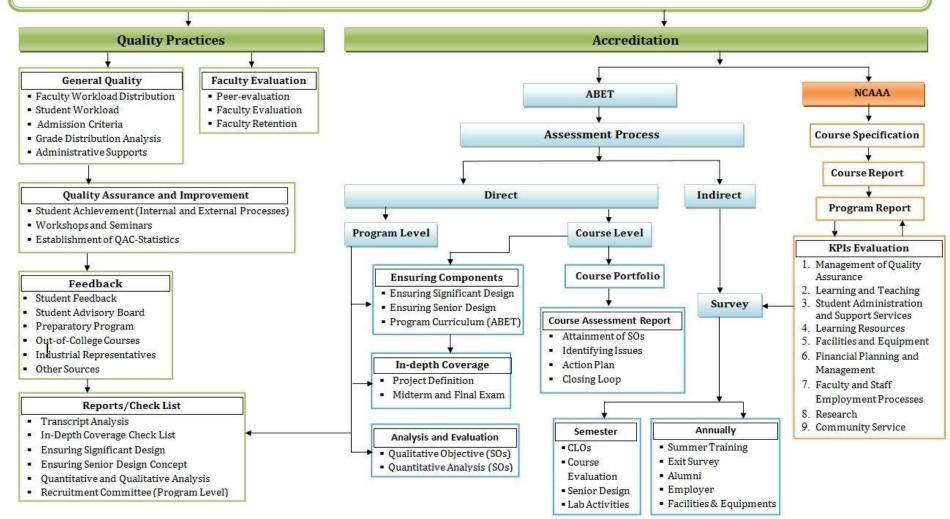
| Key Ten | Any issues/concerns that are contradictory to Quality Practices can be raised; however it must be officially made to the QAU |
|---------|---|
|---------|---|





2.0 Quality Framework



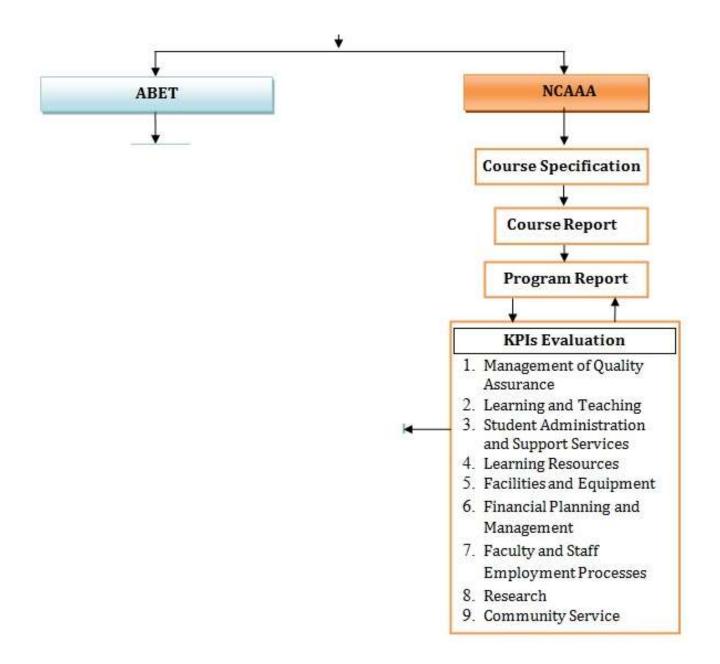








3.0 NCAAA Activities

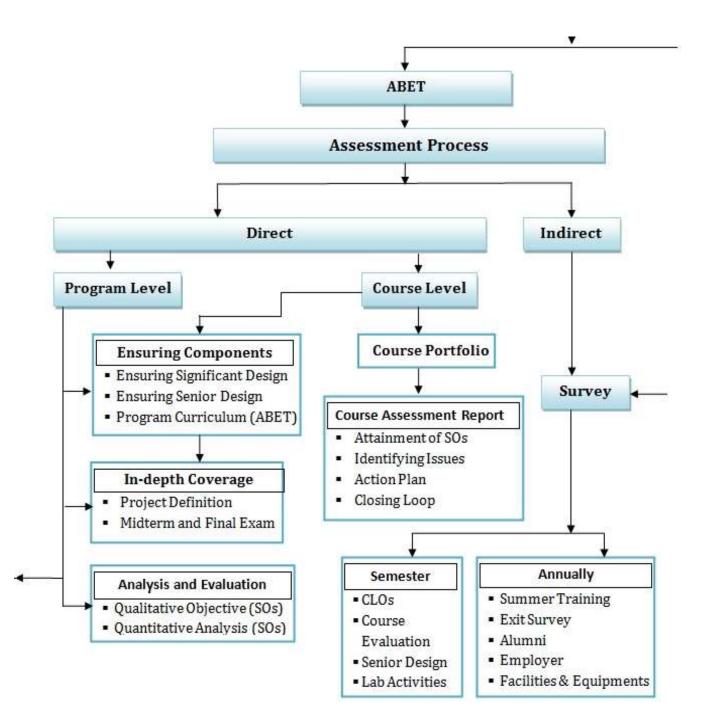








4.0 ABET Activities

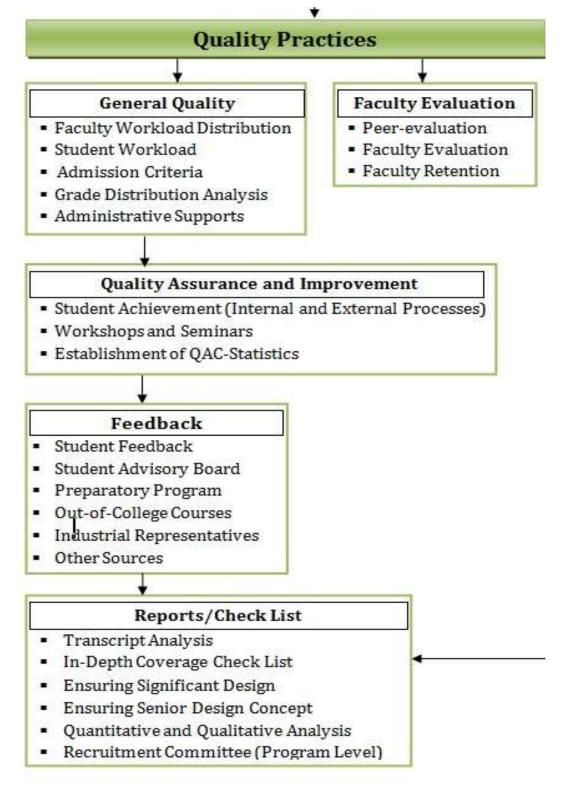






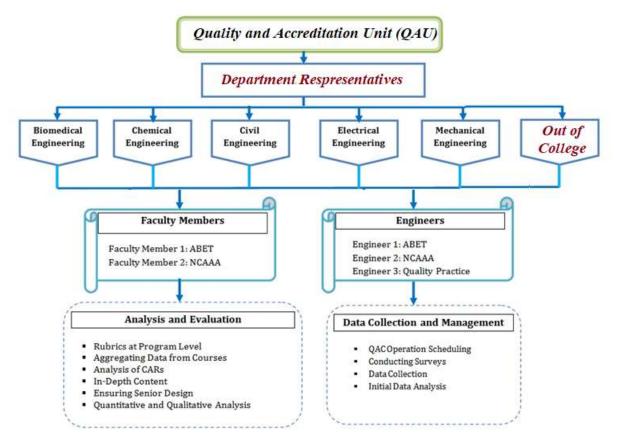


5.0 General Quality Practices





6.0 Quality and Accreditation Unit Formation







7.0 Quality and Accreditation Unit Members

| Name | Department | Role | Email | Ext |
|---------------------------------|-------------------------------------|---|------------------------|------|
| Dr. Mounir Bouzguenda | Electrical Engineering | QAU Chair | mbuzganda@kfu.edu.sa | 9064 |
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| | | | | |
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| | | | | |
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| | | | | |
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| Eng. Jomah Mohammad Alzoubi | Mechanical Engineering | Out of College Courses Committee Member | jalzoubi@kfu.edu.sa | 7136 |







Quality and Accreditation Unit Activities Year 1439-1440







<u>8.0 Quality and Accreditation Activities per Academic Year</u>

| NCA | AAA | | | | | | |
|-------------------|---|--|---------------------------|--|------------------------------|----------------------------------|--|
| | Task | Description | Timeline | Responsible | Document/ Template | Target KPIs | ABET Requirements |
| | Program Specifications | Preparation of Program Specifications | Start of Academic Year | Each Program | NCAAA-Template | | |
| 2. | Program Report | Program Report (NCAAA) along with ABET Components | End of Academic Year | Each Program | NCAAA-Template | | |
| 3. | Course Specification [¥] | Preparation of Course Specification | End of Semester | Each Instructor | NCAAA-Template | | Short Portfolio and Outcome Assessment |
| 4. | Course Report [¥] | Preparation of Course Report | End of Semester | Each Instructor for each section and one for all section | NCAAA-Template | | Short Portfolio and Outcome Assessment |
| 5. | Research Activities | Filling up the QAU Template for Research | End of Academic Year | | QAU-Statistics- Research | Involvement of 50% Faculty | None |
| h | Community Engagement | Filling up the QAU Template for Community Service | End of Academic Year | Hngagement | QAU-Statistics- Community | Involvement of 25% Faculty | None |
| .7 | NCAAA KPI Evaluation | Evaluation of NCAAA KPIs | End of Academic Year | Program Lavel | QAU-NCAAA-KPI Evaluation | | ABET Criteria |
| [¥] this | ⁴ this includes out of college courses as well | | | | | | |







Quality in General

| | Task | Description | Timeline | Responsible | Document/ Template | Target KPIs | ABET Requirements |
|------|--|---|-------------------------------|----------------------|--|-----------------|----------------------|
| 1. | Faculty Workload Distribution | Filling Worksheet by Faculty Member/Lecturer | Beginning of Each Semester | Each Individual | QAU-Workload Distribution (Faculty) | | ABET Criteria |
| 2. | Student Workload | Filling Worksheet by Instructor | Beginning of Each Semester | Each Instructor | QAU-Workload Distribution (Student) | | |
| 3. | Admission Criteria | | Once a Year | | | | ABET Criteria |
| 4. | Grade Distribution Analysis | | End of Each Semester | QAU | QAU-Grade Analysis | | |
| 5. | Administrative Support | | Once a Year | | | | ABET Criteria |
| Qual | ity Assurance and Impro | ovement | | | | | |
| 8. | Student Achievement (Internal and External) | Establishment of Achievement Criteria | Once a Year | Program | Qualitative and Quantitative Report | | |
| 9. | Workshops and Seminars | Arrange workshop and seminars for existing and new faculty members | Every Semester | Dean, QAU, Chairs | List of workshop | 5 plus KFU's | |
| 10. | Establishment of QAU- Statistics | Collection of Statistics | Once a Year | QAU | QAU-Statistics | | |







| Feed | Feedback | | | | | | | |
|------|-----------------------------------|--|---|----------------------------------|-----|----------------------------------|--|--|
| 11. | Student Feedback | | | | | | | |
| 12. | Student Advisory Board | | | | | | | |
| 13. | Preparatory Program | | | | | | | |
| 14. | Out-of-College Courses | | | | | | | |
| 15. | Industrial Representatives | | | | | | | |
| 16. | Other Sources | | | | | | | |
| Facu | lty Evaluation | | | | | | | |
| 17. | Peer-evaluation | Evaluation of Lecturer/Faculty by Panel | , | Week 3 | QAU | QAU-Peer Evaluation Report | | |
| 18. | Faculty Evaluation by Students | Student Evaluation of Faculty |] | One Week Before Final Exam | QAU | QAU-Student Evaluation Report | | |
| 19. | Faculty Retention | Establishment of reward and retention policy | | Once a Year | | | | |







| Rep | ort/Check-list | | | | |
|-----|---|---|---------------------------------|---------|---|
| 20. | Transcript Analysis for graduating students | Ensuring Students are graduating according to study plan | One week after Final Exam | Program | Transcript Analysis Template |
| 21. | In-Depth Coverage | Ensuring Courses Cover In-Depth Content | | Program | Ensuring In-Depth Coverage Template |
| 22. | Project -Based Learning | Ensuring Courses Contain Projects | | Program | Ensuring Project- Based Learning Template |
| 23. | Ensuring Significant Design | Ensuring Courses Contain Significant Design | | Program | Ensuring Significant Design Template |
| 24. | Ensuring Senior Design Concept | Ensuring the Presence of Senior Design Concept | | Program | Ensuring Senior Design Template |
| 25. | Quantitative Analysis | Aggregation of Data from Courses | | Program | Program Report |
| 26. | Qualitative Analysis | Developing Rubrics for the Programs | | Program | Program Rubrics |
| 27. | Recruitment Committee (Program Level) | Updating the Statistics Database | After Final Exam | Program | QAU-RSR Template |







| Dire | ct Assessment | | | | |
|------|-----------------------|--|------------------------------------|-----------------|--|
| | Task | Description | Timeline | Responsible | Document/ Template |
| 1. | Course file | For Each Course | One week after Final Exam | Each Instructor | QAU-Course Portfolio |
| 2. | Short portfolio | For Each Course | One week after Final Exam | Each Instructor | QAU |
| 3. | In-depth Coverage | Collection of Mid-term and Final Exam, and Project Definition | First week of the Semester | Program Chair | QAU-Check List |
| 4. | Senior Design | Submission of ABET Ensuring Components | Beginning of the First Semester | Each Instructor | QAU-Senior Design Ensuring Components |
| 5. | Project Activities | | | Each Instructor | |
| 6. | Outcome Assessment | ILO assessment (NCAAA) for all sections and SOs assessment (ABET) for selected courses | | Each Instructor | |
| 7. | Quantitative Analysis | | | Each Instructor | |







| Indire | ct Assessment Activities | | | | |
|--------|---|-----------------------------------|--|----------------------------------|--|
| | Task | Description | Timeline | Responsible | Document/ Template |
| 1. | Survey - Course Evaluation | All Courses | Two weeks before Final Exam | QAU | QAU-Course Evaluation |
| 2. | Survey - Lab Activities | Lab Sessions Only | One week before Final Exam | QAU | QAU-Lab Activities |
| 3. | Survey - Engineering Training (by Students) | Engineering Trained Students Only | First week of Fall Semester | QAU | QAU-Engineering Training (by Students) |
| 4. | Survey - Engineering Training (by Employers) | Employers of Engineering Training | Right After Engineering Training | | QAU-Engineering Training (by Employers) |
| 5. | Survey - Experience Survey | Graduating Students Only | One week before Final Exam | QAU | QAU-Survey |
| 6. | Survey - Senior Design | Senior Design Students Only | One week before Final Exam | QAU + Senior Design Committee | QAU-Survey |
| 7. | Survey - Alumni Survey | Graduated Students | Once a Year | Alumni Office + QAU | QAU-Survey |
| 8. | Survey - Employer Survey | Employers of Graduated Students | Once a Year | Alumni Office + QAU | QAU-Survey |
| 9. | Survey- Facilities & Equipment | Each Program Conducts the Survey | Once a Year | Program | QAU-Survey |







9.0 Key Performance Indicators

| KPIs Standard/Broad Area | KPI | Level at Which Data is Required | Documents |
|---|---|-------------------------------------|----------------------------|
| Mission & Objectives | 1) Stakeholder evaluation ratings of the Mission Statement and Objectives (Average rating on how well the mission is known or the proportion of policy decisions that refer to the mission among criteria for the decision made the on a five point scale). | Department/College/ Institution | |
| Governance Administration | Department /College/Institution | | |
| | 3) Students overall evaluation on the quality of their learning experiences at the institution (Average rating of the overall quality of their program on a five point scale). | Program/Institution | Exit Survey |
| Management of | 4) Proportion of courses in which student evaluations were conducted during the year. | Department / Institution | Analysis and Evaluation |
| Quality Assurance and Improvement | 5) Proportion of programs in which there was independent verification within the institution of standards of student achievement during the year. | Department /College Institution | Report |
| | 6) Proportion of programs in which there was independent verification of standards of student achievement by people external to the institution during the year. | College /Institution | Rubrics |
| Learning and Teaching | 7) Ratio of students to teaching staff. (Based on full time | Department / College/Institution | Report |







| | equivalents) | | |
|-----------------------------|---|---|---------------------------------|
| | 8) Students overall rating on the quality of their courses. (Average rating of students on a five point scale on overall evaluation of courses.) | Department / College/Institution | Student Course Evaluation |
| | 9) Proportion of teaching staff with verified doctoral qualifications. | Department / College/Institution | QAU- Statistics |
| | 10) Percentage of students entering programs who successfully complete first year. | Institution | QAU- Statistics |
| | 11) Proportion of students entering undergraduate programs who complete those programs in minimum time. | Program/Departmen/ College Institution | QAU- Statistics |
| | 12) Proportion of students entering post graduate programs who complete those programs in specified time. | Program/College / Institution | QAU- Statistics |
| | 13) Proportion of graduates from undergraduate programs who within six months of graduation are: (a) employed (b) enrolled in further study (c) not seeking employment or further study | Program/College / Institution | QAU- Statistics |
| | 14) Student evaluation of academic and career counselling. (Average rating on the adequacy of academic and career counselling on a five point scale). | Program/College / Institution | Exit Survey |
| | 15) Stakeholder evaluation of library services (Average rating on adequacy of library services on a five point scale). | Program Institution Separate data for male and female sections and combined for all | |
| Facilities and Equipment | 16) Number of accessible computer terminals per student. | Institution | |







| | 17) Average overall rating of adequacy of facilities and equipment in a survey of teaching staff. | Program/College / Institution | Facilities Survey |
|-----------------------------|--|--|-------------------------------------|
| Learning and Resources | 18) Stakeholder evaluation of websites, web-based electronic data management system or electronic resources (for example: institutional website provides resource sharing, networking & relevant information, including e-learning inter-active learning & teaching between students & faculty on a five point scale of an annual survey). | Program College Institution Separate data for male and female sections and combined for al | |
| Facilities and Equipment | 19) Stakeholder evaluation of e-learning services (Average overall rating of adequacy of hardware, software, website, access, teaching, assessment, and service on a five point scale of an annual survey). | Program/College / Institution | |
| Faculty and Staff | 20) Proportion of teaching staff leaving the institution in the past year for reasons other than age retirement. | Department College Institution | QAU- Statistics Report |
| Employment Processes | 21) Proportion of teaching staff participating in professional development activities during the past year. | Department College Institution | No. Staff /No. Workshop Ratio |
| Desserab | 22) Number of refereed publications in the previous year per full time equivalent member of teaching staff.(Publications based on the formula in the Higher Council Bylaw excluding conference presentations) | Department College Institution | |
| Research | 23) Number of citations in refereed journals in the previous year per full time equivalent teaching staff. | Department College Institution | |
| | 24) Proportion of full time member of teaching staff with at least one refereed publication during the previous | Department College Institution | |







| | year. | |
|----------------------|--|-----------------------------------|
| | 25) Number of papers or reports presented at academic conferences during the past year per full time equivalent members of teaching staff. | Dopartmont Collogo |
| | 26) Research income from external sources in the past year as a proportion of the number of full time teaching staff members. | Drogram Collogo |
| Community Service | 27) Proportion of full time teaching and other staff actively engaged in community service activities. | Department College Institution |







<u>10.0 KPIs Assessment Mechanism (Sample)</u>

| KPI # | KPI | KPI Target Benchmark | KPI Actual Benchmark | KPI Internal Benchmark | KPI External Benchmarks | KPI Analysis | KPI New Target Benchmark |
|---|--|-------------------------|-------------------------|---------------------------|-------------------------------|------------------|--------------------------------|
| 1 | Stakeholder evaluation ratings of the Mission Statement and Objectives (<u>Average rating on how</u> <u>well the mission is known or the proportion of policy</u> <u>decisions that refer to the mission among criteria for</u> <u>the decision made the on a five point scale</u>). | 4.0 | 4.0 | 4.0 | 4 | College Level | 4.5 |
| | | | | | | | |
| 27 | Proportion of full time teaching and other staff actively engaged in community service activities. | 70% | 65% | 70% | 60% | | 75% |
| Whole Program Analysis of KPIs and Benchmarks: (list strengths and recommendations) The NCAAA committee in the college level will help with the KPIs assessment data. | | | | | | | |

NOTE The following definitions are provided to guide the completion of the above table for Program KPI and Assessment.

<u>KPI</u> refers to the key performance indicators the program used in its SSRP. This includes both the NCAAA suggested KPIs chosen and all additional KPIs determined by the program (including 50% of the NCAAA suggested KPIs and all others).

Target Benchmark refers to the anticipated or desired outcome (goal or aim) for each KPI.

Finding Benchmark refers to the actual outcome determined when the KPI is measured or calculated.

Internal Benchmarks refer to comparable benchmarks (actual findings) from inside the program (like data results from previous years or data results from other departments within the same college).

External Benchmarks refer to comparable benchmarks (actual findings) from similar programs that are outside the program (like from similar programs that are national or international).

KPI Analysis refers to a comparison and contrast of the benchmarks to determine strengths and recommendations for improvement.

<u>New Target Benchmark</u> refers to the establishment of a new anticipated or desired outcome for the KPI that is based on the KPI analysis.







11.0 Survey Questionnaire

Survey: Course Learning Outcomes (CLOs)

| Name of Student: | ID: |
|------------------|------------------------|
| E-mail: | |
| | |
| Program: | Course Name and Title: |
| Academic Year: | Semester: |
| Instructor: | |

| | CLO Description | Strongly Agree | Agree | Neutral | Disagree | Strongly Disagree | AVG SCORE |
|--------|-----------------|-------------------|-------|---------|----------|----------------------|--------------|
| CLO 1 | | | | | | | |
| CLO 2 | | | | | | | |
| CLO 3 | | | | | | | |
| CLO 4 | | | | | | | |
| CLO 5 | | | | | | | |
| CLO 6 | | | | | | | |
| CLO 7 | | | | | | | |
| CLO 8 | | | | | | | |
| CLO 9 | | | | | | | |
| CLO 10 | | | | | | | |

Survey: Student Course Evaluation

| Name of Student(Optional): | ID (Optional): | | | | |
|----------------------------|------------------------|--|--|--|--|
| E-mail (Optional): | | | | | |
| | | | | | |
| Program: | Course Name and Title: | | | | |
| Academic Year: | Semester: | | | | |
| Instructor: | | | | | |

| | | Strongly Agree | Agree | Neutral | Disagree | Strongly Disagree |
|-----|---|-------------------|-------|---------|----------|----------------------|
| Q1 | The course outline (including the knowledge and skills the course was designed to develop) was made clear to me. | | | | | |
| Q2 | The things I had to do to succeed in the course, including assessment tasks and criteria for assessment, were made clear to me. | | | | | |
| Q3 | Sources of help for me during the course including faculty office hours and reference material were made clear to me. | | | | | |
| Q4 | The conduct of the course and the things I was asked to do were consistent with the course outline. | | | | | |
| Q5 | My instructor(s) were fully committed to the delivery of the course: classes started on time, instructor always present, material well prepared, etc. | | | | | |
| Q6 | My instructor(s) had thorough knowledge of the content of the course. | | | | | |
| Q7 | My instructor(s) were available during office hours to help me. | | | | | |
| Q8 | My instructor(s) were enthusiastic about what they were teaching | | | | | |
| Q9 | My instructor(s) cared about my progress and were helpful to me. | | | | | |
| Q10 | Course materials were of up to date and useful (texts, handouts, references, etc.). | | | | | |
| Q11 | The resources I needed in this course (textbooks, library, computers, etc.) were available when I needed them. | | | | | |
| Q12 | In this course effective use was made of technology to support my learning. | | | | | |

| Q13 | In this course I was encouraged to ask questions and develop my own ideas. | | | |
|-----|--|--|--|--|
| Q14 | In this course I was inspired to do my best work. | | | |

| Q15 | The things I had to do in this course (class activities, assignments, laboratories, etc.) were helpful for developing the knowledge and skills the course was intended to teach. | | | |
|-----|--|--|--|--|
| Q16 | The amount of work I had to do in this course was reasonable for the credit hours allocated. | | | |
| Q17 | Marks for assignments and tests in this course were given to me within reasonable time. | | | |
| Q18 | Grading of my tests and assignments in this course was fair and reasonable. | | | |
| Q19 | The links between this course and other courses in my total program were made clear to me. | | | |
| Q20 | What I learned in this course is important and will be useful to me. | | | |
| Q21 | This course helped me to improve my ability to think and solve problems rather than just memorize information. | | | |
| Q22 | This course helped me to develop my skills in working as a member of a team. | | | |
| Q23 | This course improved my ability to communicate effectively. | | | |
| Q24 | Overall, I was satisfied with the quality of this course. | | | |

Survey: Lab Activities

| | | Strongly Agree | Agree | Neutral | Disagree | Strongly Disagree |
|-------|--|-------------------|-------|---------|----------|----------------------|
| Over | all Lab Activities | 0 | | | | |
| Q1 | Overall, I am satisfied with the Lab Activities | | | | | |
| Q2 | The lab activities helped me develop my soft skills (teamwork, leadership) and technical knowledge, hands-on, etc. | | | | | |
| Facil | ity and Supports | | | | | |
| Q3 | The administration supports acquiring new equipment and tools | | | | | |
| Q4 | The available equipment and tools have been sufficient for accomplishing the project tasks | | | | | |
| Q5 | Lab staff support has been adequate | | | | | |
| Q6 | Lab opening hours were adequate | | | | | |
| Q7 | Lab safety policy implemented properly | | | | | |
| Q8 | Students' initiatives were appreciated | | | | | |
| Evalı | ation of Lab Engineer/Instructor | | | | | |
| Q9 | How much did the Lab Engineer help you develop thinking skills in the subject? | | | | | |
| Q10 | How easy was it to meet with the Lab Engineer outside of class? | | | | | |
| Q11 | Lecture session related to Lab work was helpful and adequate | | | | | |
| Q12 | Please describe the Lab Engineers strengths | | | | | |
| Q13 | Please describe the Lab Engineers weaknesses | | | | | |
| Q14 | Overall, Were you satisfied with Lab Engineer's instructions and supports | | | | | |

Survey: Engineering Training (Students)

| Name of Student: | ID: |
|---|------------------|
| E-mail: | |
| Position: | Training Period: |
| | |
| Name and Address of Trainer Organization: | |
| Name of On-site Supervisor: | |
| Contact Info of On-site Supervisor: | |

| | | Strongly Agree | Agree | Neutral | Disagree | Strongly Disagree |
|----|--|-------------------|-------|---------|----------|----------------------|
| Q1 | Overall, are you satisfied with your Engineering training? | | | | | |
| Q2 | Did this training help you in understanding ethical responsibility? | | | | | |
| Q3 | Did the training allow you to use and improve your soft skills (teamwork, leadership), technical knowledge, hands-on, etc? | | | | | |
| Q4 | If you are graduating, did your training help you with finding a job? | | | | | |

| Q5 | How did you locate the training? | □ College | 🗆 University | □Personal contact | 🗆 Other | |
|------------|---|---------------|---------------|----------------------|---------|--|
| Q 6 | Internship application/acceptance process | 🗆 Online | 🗆 Postal Mail | □ Interview | □ Other | |
| Q7 | Compensation for the training | □ Remunerated | | Not Remunerated | | |
| Q8 | Would you recommend this organization to future students? | | Yes | 🗆 No | | |

| Q9 | What did you like during the training? | |
|-----|--|--|
| Q10 | What did you not like during the training? | |
| Q11 | Describe briefly the main tasks and responsibilities you had in the training | |

Survey: Engineering Training Survey (Employer)

| Name of Student: | ID: |
|---|------------------|
| E-mail: | Program: |
| Position: | Training Period: |
| Brief description of Training: | |
| Name and Address of Trainer Organization: | |

Please rate the student's performance for the following items

| | e rate the student's performance for the r | | Strongly Agree | | e N | eutral | Disagree | e Strongly Disagree | |
|-----|--|------|-------------------|--------|-----|--------|--------------------|------------------------|--|
| Q1 | Enthusiasm and interest in work | | | | | | | | |
| Q2 | Quality of work output | | | | | | | | |
| | Initiative in taking tasks to complete | | | | | | | | |
| Q4 | Ability to work independently | | | | | | | | |
| Q5 | Maintaining effective relations with co-work | kers | | | | | | | |
| Q6 | Attendance | | | | | | | | |
| Q7 | Punctuality | | | | | | | | |
| | nt Outcome (SOs) | | | | | | | | |
| • | Academically prepared for this job (course preparation) | | | | | | | | |
| | Communicates clearly in written form | | | | | | | | |
| | Communicates clearly verbally | | | | | | | | |
| | Demonstrates ability to use decision making skills | 5 | | | | | | | |
| | Demonstrates analytical problem solving ski | ills | | | | | | | |
| Q13 | Demonstrates necessary technical skills | | | | | | | | |
| | Demonstrates necessary computer skills | | | | | | | | |
| Q15 | Demonstrate ability to design | | | | | | | | |
| | ll Evaluations | | | | | | | | |
| Q16 | Overall rating for the student's performance | | Excellent | □ Good | | verage | □ Below Average | | |
| Q17 | Where do you rank this KFU engineering trainee compared to trainees from other universities? | | 🗆 Above | | | □ Sar | □ Below | | |
| | Based on your experience with KFU engineering trainee(s), would you hire KFU graduates? | | □ Yes | | | | □ No | | |
| | itional Comments (if any): | | | | | | | | |

| Supervisor Name: | Signature: |
|------------------------------|------------|
| Position: | Date: |
| Company/organization: | Address: |
| (Please affix company stamp) | |
| | Phone: |
| | Fax: |
| | E-Mail: |
| | |

Survey: Student Experience Survey (Exit Survey)

Name of Student (Optional):

E-mail (Optional):

Program:

Total Academic Year:

| | | Strongly Agree | Agree | Neutral | Disagree | Strongly Disagree |
|--------|--|-------------------|-------|---------|----------|----------------------|
| Advice | e and Support | | | | | |
| Q1 | It was easy to find information about the institution and its programs before I enrolled at this institution for the first time. | | | | | |
| Q2 | When I first started at this institution the orientation program for new students was helpful for me. | | | | | |
| Q3 | There is sufficient opportunity at this institution to obtain advice on my studies and my future career. | | | | | |
| Q4 | Procedures for enrolling in courses are simple and efficient. | | | | | |
| Learn | ing Resources and Facilities | | | | | |
| Q5 | Classrooms (including lecture rooms, laboratories etc.) are attractive and comfortable. | | | | | |
| Q6 | Student computing facilities are sufficient for my needs. | | | | | |
| Q7 | The library staff are helpful to me when I need assistance. | | | | | |
| Q8 | I am satisfied with the quality and extent of materials available for me in the library. | | | | | |
| Q9 | The library is open at convenient times. | | | | | |
| Q10 | Adequate facilities are available for extra- curricular activities (including sporting and recreational activities) | | | | | |
| Q11 | Adequate facilities are available at this institution for religious observances. | | | | | |
| Learn | ing and Teaching | | | | | |
| Q12 | Most of the faculty with whom I work at this institution are genuinely interested in my progress | | | | | |
| Q13 | Faculty at this institution are fair in their treatment of students | | | | | |
| Q14 | My courses and assignments encourage me to investigate new ideas and express my own opinions. | | | | | |
| Q15 | As a result of my studies my ability to investigate and solve new and unusual problems is increasing | | | | | |
| Q16 | My ability to effectively communicate the results of investigations I undertake is | | | | | |

QAU-Survey - Student Experience Survey (Exit Survey)

ID (Optional):

| | improving as a result of my studies. | | | | | | | |
|--------------------|---|--|--|--|--|--|--|--|
| Q17 | My program of studies is stimulating my interest in further learning. | | | | | | | |
| Q18 | The knowledge and skills I am learning will be valuable for my future career. | | | | | | | |
| Q19 | I am learning to work effectively in group activities. | | | | | | | |
| Overall Evaluation | | | | | | | | |
| Q20 | Overall I am satisfied with my life as a student at this institution. | | | | | | | |

| Open | Ended Questions |
|------|--|
| 021 | What did you like most about studying at this institution? |
| Q21 | |
| | What did you not like most about studying at this institution? |
| Q22 | |
| | |
| | What suggestions do you have for improvements at this institution? |
| 022 | |
| Q23 | |
| | |

Survey : Senior Design Project

The Senior Design Project prepared me for professional practice in the field of Engineering; I am able to:

| | | Strongly Agree | Agree | Neutral | Disagree | Strongly Disagree |
|-------|---|-------------------|-------|---------|----------|----------------------|
| Attai | nment of Student Outcomes (SOs) | | | | | |
| Q1 | Function on multidisciplinary teams | | | | | |
| Q2 | Design a system, component, or process | | | | | |
| Q3 | Design and conduct experiments, as well as to analyze and interpret data | | | | | |
| Q4 | Identify, formulate, and solve engineering problems | | | | | |
| Q5 | Understand professional and ethical responsibility | | | | | |
| Q6 | Understand the impact of engineering solutions in a global, economic, environmental, and societal context | | | | | |
| Q7 | Recognize the need for, and an ability to engage in, life- long learning | | | | | |
| Q8 | Gain a better knowledge of contemporary issues | | | | | |
| Q9 | Use the techniques, skills, and modern engineering tools necessary for engineering practice | | | | | |
| Q10 | Communicate effectively | | | | | |
| Desig | n Concept | | | | | |
| Q11 | Design met desired needs | | | | | |
| Q12 | Involved a major design experience | | | | | |
| Q13 | Considered design lifecycle analysis | | | | | |
| Q14 | Employed implementation strategy | | | | | |
| Q15 | Design considered within realistic constraints such as economic, environmental, social, political, ethical, health and safety, manufacturability, and sustainability | | | | | |
| Q16 | Used engineering standards for engineering products | | | | | |

| Section 2: Facilities and Support | | | | | | | |
|-----------------------------------|---|--|--|--|--|--|--|
| Q17 | The administration supports acquiring new equipment and tools | | | | | | |

| Q18 | The available equipment and tools have been sufficient for accomplishing the project tasks | | | | | | | | |
|------|--|--|--|--|--|--|--|--|--|
| Q19 | The staff support has been adequate | | | | | | | | |
| Q20 | Lab opening hours and supports were adequate | | | | | | | | |
| Over | Overall Evaluation | | | | | | | | |
| Q21 | Overall, I am satisfied with my Graduation Project | | | | | | | | |
| Q22 | Advisor's guidance was clear and guided | | | | | | | | |
| Q23 | Lecture Sessions related to Senior Design were helpful and adequate | | | | | | | | |
| Q24 | What did you like during the senior design project? | | | | | | | | |
| Q25 | What did you not like during the senior design project? | | | | | | | | |

Survey: Alumni Survey

| Name of Student: | Phone: | | | | | | |
|--|---|--|--|--|--|--|--|
| E-mail: | | | | | | | |
| Program: | Course Name and Title: | | | | | | |
| Graduation Year from KFU: | Organization/Company: | | | | | | |
| Current Position: | Start Date | | | | | | |
| Previous Position(s)/Companies (if any): | Position 1: Position 2: Position 3: | | | | | | |
| List organizations/association of which you are a member: | 1. 2. 3. | | | | | | |
| Subsequent Graduation education (if any): | 1 □ Completed □ In Progress 2 □ Completed □ In Progress 3 □ Completed □ In Progress | | | | | | |
| Subsequent Professional Development / Training / Conferences (if any) | 1 □ Completed □ In Progress 2 □ Completed □ In Progress 3 □ Completed □ In Progress | | | | | | |

Please rate the degree of attainment of these objectives in your professional career.

| | Strongly Agree Agree Neutral Dis | | | | | Strongly Disagree | | | |
|--------------------------------|---|--|--|--|--|----------------------|--|--|--|
| Program Educational Objectives | | | | | | | | | |
| Q1 | Possess essential professional engineering skills with confidence to develop high-quality engineering solutions in various application domains under various realistic constraints | | | | | | | | |
| Q2 | Engage and succeed in professional careers through team work, ethical behavior, proactive involvement, and effective communication | | | | | | | | |
| Q3 | Demonstrate an understanding of the importance of life-long learning through professional development, practical training, and specialized certifications | | | | | | | | |
| Q4 | Assume progressively managerial, leading, and influential roles in organizations and communities | | | | | | | | |
| Q5 | Pursue postgraduate studies and succeed in academic and research careers | | | | | | | | |
| Curr | Curriculum | | | | | | | | |

| Q6 | I am satisfied with the education I received regarding the following curriculum components: General education: humanities / social sciences /Islamic Culture | | | | | | |
|------|---|-------|--|--|------|--|--|
| Q7 | Foreign language skills: English | | | | | | |
| Q8 | Mathematics and Statistics | | | | | | |
| Q9 | Basic Sciences: Physics, Chemistry, etc. | | | | | | |
| Q10 | Core Engineering | | | | | | |
| Q11 | Core Engineering Specialized Topics | | | | | | |
| Q12 | Graduation Project and Lab Courses/Major Design Experience | | | | | | |
| Q13 | Which courses did you like most in the curriculum? | | | | | | |
| Q14 | Which courses did you dislike in the curriculum? | | | | | | |
| Over | all Evaluation | | | | | | |
| Q15 | The quality of teaching and the quality of faculty members were satisfying | | | | | | |
| Q16 | The advising and mentoring was adequate | | | | | | |
| Q17 | The facilities (classrooms, labs, hardware, software) available were to my satisfaction | | | | | | |
| Q18 | The quality of services offered by the administrative and managerial personnel was to my satisfaction | | | | | | |
| Q19 | The program prepared me well for my professional career (if applicable) | | | | | | |
| Q20 | The program prepared me well to pursue graduate studies (if applicable) | | | | | | |
| Q21 | Overall, I am satisfied with the education I received in the program | | | | | | |
| Q22 | Would you recommend this program to other students, relatives, and friends? | □ Yes | | | □ No | | |

Survey: Employer Survey

This survey is designed to obtain feedback from employers regarding the skills of the employees who have graduated from the College of Engineering. The objective is to measure the attainment of the program educational objectives in order to adopt appropriate corrective actions, if necessary.

| Orga | nization Profile | |
|------|---|---|
| Q1 | Company Name | |
| Q2 | Established in (which city?) | |
| Q3 | Head Office | |
| Q4 | The number of employees in the company | □ Less than 50□ 51- 299□ 300 – 599 □ 599 – 1000 □ More than 1000 |
| Q5 | How would you classify your company based on the Targeted Market? | 🗆 Local 🗆 Regional 🗆 International |
| Q6 | Within which market sector could you define your company? | 🗆 Government 🗆 Private Sector 🗆 International |
| Q7 | Describe briefly the activity of your con | npany: |

| Emp | Employment Pattern and Feedback | | | | | | | | | | | | | | |
|--|--------------------------------------|-----------|----|--|------|------|------|------|--------|---|------|--|--|--|--|
| Q8 | | | | Please specify the number and percentage% | | | | | | | | | | | |
| Q10 | When did they graduate and how many? | | | | 2015 | | 2016 | | 2017 | | 2018 | | | | |
| Please provide your overall satisfaction regarding | | | | | | | | | | | | | | | |
| | | Excellent | Go | ood | Ave | rage | Bel | ow A | Averag | e | Poor | | | | |
| Q11 | Communication skills | | |] | |] | | | | | | | | | |
| Q12 | Problem solving | | |] | | | | | | | | | | | |
| Q13 | Software skills | | |] | | | | |] | | | | | | |
| Q14 | Ability to work in teams | | |] | | | | |] | | | | | | |
| Q15 | Structured thinking | | |] | | | | |] | | | | | | |
| Q16 | Inventive thinking | | |] | | | | | | | | | | | |
| Q17 | Hardware skills | | |] | |] | | |] | | | | | | |

Attainment of Educational Objectives

Please rate the degree of attainment of these objectives by graduates from Engineering based on the abilities, skills, and behavior they have shown in their professional career.

| | | Strongly Agree | Agree | Neutral | Disagree | Strongly Disagree |
|-----|---|-------------------|-------|---------|----------|----------------------|
| Q18 | Possess essential professional software engineering skills that make them confident to develop high-quality software solutions in various application domains under various realistic constraints | | | | | |
| Q19 | Engage and succeed in their professional careers through team work, ethical behavior, proactive involvement, and effective communication | | | | | |
| Q20 | Demonstrate an understanding of the importance of life-long learning through professional development, practical training, and specialized certifications | | | | | |
| Q21 | Assume progressively managerial, leading, and influential roles in their organizations and communities | | | | | |
| Q22 | Pursue postgraduate studies and succeed in academic and research careers – If applicable | | | | | |

Survey: Facilities & Equipment (Department)

| Facilities and Support | | Strongly Agree | Agree | Neutral | Disagree | Strongly Disagree |
|------------------------|--|-------------------|-------|---------|----------|----------------------|
| Q1 | The administration supports acquiring new equipment and tools | | | | | |
| Q2 | The available equipment and tools are sufficient for accomplishing work related to projects/labs | | | | | |
| Q3 | The staff/technician support is adequate | | | | | |
| Q4 | Lab opening hours and support are adequate | | | | | |
| Q5 | Staff have adequate office space | | | | | |
| Q6 | Staff have adequate office supplies | | | | | |
| Q7 | Meeting rooms are adequate and available when required | | | | | |
| Q8 | Office equipment are adequate | | | | | |
| Q9 | IT support is adequate and available when needed | | | | | |
| Q10 | Operational financial support is adequate | | | | | |